

GREAT AYTON PARISH COUNCIL

Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk



To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in the Great Ayton Discovery Centre on Tuesday 6 June 2023 at 7.00pm for the purpose of transacting the following:

Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

Agenda

1. To receive apologies for absence and to consider approval for the reasons for absence
2. Minutes from the ordinary meeting held on 2 May 2023
To confirm the minutes and discuss any matters arising of meeting held on Tuesday 2 May 2023 as a true and correct record.
3. Approval of Policies
Updates - Standing Orders, Financial Regulations, Code of Conduct
4. To receive monthly report from North Yorkshire Police - May 2023 report awaited. To update at meeting. Period 1st April – 28th April Anti-Social Behaviour: ASB Personal: 1, ASB Nuisance: 10, Arson/Criminal Damage: 6, Burglary: Commercial: 1 theft of satellite GPS, Theft (including from shops):2, Auto crime/SMV: 1 theft of small amount of cash from vehicle, 2. Violence Against the Person: 6 Other crimes: 1 TOTAL THIS PERIOD: 31 –
5. Floodplain Meadow update & walk 11th June 2023
6. To receive report from NYC councillor
7. Planning matters (Appendix One)
To consider and decide upon planning applications.
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Financial Reports (Appendix Four)
To receive and approve items on the Accounts Report
To receive and approve end of year March 2023 annual governance and accountability return
11. Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Date of next meeting of Great Ayton Parish Council Tuesday 4th July 2023

Signed Angela Livingstone Clerk to the Council Date 31 May 2023.

Chair: Mr R Kirk

AGENDA FOR 6/6/2023

APPENDIX 1

PLANNING & LICENCING REPORT

NYC / NYMNP PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
ZB23/00901/CLE Cooks View Nursery Pannierman Lane Nunthorpe	The erection of a storage building for agricultural/domestic curtilage and the siting of six poles with security lighting and sensors. The storage building and poles are located within part of the land on Cooks View, Pannierman Lane
ZB23/01089/FUL - 21 Byemoor Avenue	Replacement detached rear garage, front entrance lobby infill

NYC /NYMNP PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
23/00596/FUL - 64 Marwood Drive	Proposed new pitched roof over existing Garage. Proposed double Garage. Proposed new drive and enlarged access to drive - Granted
23/00525/LBC - Bridge Cottage 4 Bridge Street	Listed building consent for the replacement of existing single glazed windows with wooden framed double glazed windows - Granted
23/00530/FUL - 29 Marwood Drive	Retrospective application for a flat roof dormer extension to the rear elevation, installation of log burning stove and change render colour to sky blue - Granted

AGENDA FOR 6/6/2023

APPENDIX 2

CORRESPONDENCE AND INFORMATION REPORT

Who	For Consideration
Clerk	Park Rise parking / blocking discussed at previous meeting to progress.
The Quarry Stone	Request for support on application to erect outdoor seating on Park Square.
Great Ayton Football Club	Chasing lease agreement – still progressing
LGPS	Resolution required for staff inclusion on local government pension
High Green event	Request from resident for use of High Green for a singular charity event – suggestions of additional events
M & B Rea Funeral Services	Request to use barrow at Stokesley Show event
Resident	Complaint regarding tree in cemetery overhanging garden, tree in cemetery, not the tree which had work completed on it following the branch falling. Staff confirmed no concerns with tree.
Resident	Request regarding Byemoor Avenue dead trees

Who	For Information
North Yorkshire Council	Full road closure High Street adjacent to the A173 bridge. Temporary bus stops in place, concerns from businesses received
YLCA	Training event – Developing your skills 27 th July – Clerk and Cllr C Hall booked
NYMNPA	Parish planning training event 5.10.23 Helmsley – request for suggestions for discussion
YLCA	Remote meeting to be held with Assistant Chief Constable Scott Bisset on 12.7.23 6:30pm, request for questions and booking link
20s plenty	Survey information
Resident	Parking outside the Methodist Chapel
NYC	Let's Talk Transport consultation till 17.7.23
Eston Memorials	Request to add inscription to memorial, response and cost sent

AGENDA FOR 6/6/2023

APPENDIX 3

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP
REPORTS**

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance	Grasscutting across village / facilities – complaints received. High Green - Cherry trees and wicker soldier maintenance Waterfall Park – Interpretation board damaged Damage in Play Park	Cutting of grass across village including in facilities such as Cemetery, Captain James Cook Memorial to be monitored. To consider cutting of CJCM in house. Tree surgeon looking into need for cutting of trees, Councillors to consider maintenance/removal of wicker soldier To consider needs for replacement To consider costing for replacing flooring	Clerk
Storage Garage Yatton House – Storage container	Need for additional storage/workspace identified	Letter sent to tenant advising need to terminate agreement, 3 months’ notice given. To progress finding old paperwork on agreement To progress any planning/agreement for container	Clerk Cllr C Hall
Plaque policy for benches Benches	New draft policy Progress costs for new bench for around tree on High Green.	Policy provided for discussion / approval Councillors and Clerk to progress quotations for new circular bench. Work still ongoing on plaques ordered and additional plaque to be ordered for the correct size on metal bench.	Cllr C Hall Clerk
Toilets	Some anti-social behaviour noted. New toilet roll holders fitted and no further blockages	AL Robinson final payment to look to be approved.	Clerk
Allotments	Remind allotment renters of the allotment agreements Complaints received regarding fly tipping / fires / structures / water taps	To approve reminders of the allotment agreements and commence process for reviewing costs based on water rates and sizes of plots Site visit completed on 24 May and allotments identified for contact re lack of use or ownership. Letters sent. Complaints to be discussed	Cllr Baylin Clerk
Coronation Event	Event Sunday 7 th May 12 noon to 4pm	To advise on the financial aspects of the event Request from resident to dedicate Linden Tree	Clerk
Facilities	Cemetery and Allotment costs	To progress ensuring that correct costings are in place to cover expenses on these areas	Clerk

AGENDA FOR 6/6/2023

APPENDIX 4

ACCOUNTS REPORT

Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Stallholders various	Food event – High Green Sunday 7 th May 2023	Direct to bank Cash at event	370.00 275.00
HMRC	VAT reclaim 1.4.22 – 31.3.23	3.5.23	19157.95
Northern Powergrid	Refund 46720 & T285 – annual wayleave payment	31.5.23	17.25
L Chandler	Interment of ashes	31.5.23	80.00
			£19900.20

Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Nat West	Bank charges	28.04.23	DD 28.04 10.85
North Yorkshire Council	Charges for bin emptying Cemetery	01.05.23	DD 15.5. 78.19
Sam Turner & Sons	High Green -2 tree stakes	05.05.23	7.98
David Marwood	Allotment rent	04.05.23	500.00
A Livingstone	RM Educational Resources Ltd 12 Tork Smart One rolls	20.05.23	71.98
Minster self drive	Lease vehicle rental 28 days @ £21+ RFL £1 daily	23.05.23	739.20
Swalec	Electric	02.05.23	DD 2.5. 64.47
Southern Electric	Electric	05.05.23	DD 5.5. 45.34
Swalec	Electric	30.5.23	DD 30.5. 61.99
Southern Electric	Electric	30.5.23	DD 30.5. 50.91
Julie O'Hare	First Aid support at event on 7.5.23	30.5.23	50.00
Alan Dale	Dig and fill grave 24.5.23	30.5.23	375.00
Gary Frankish	Ground maintenance in village May 23	30.5.23	920.00
Gary Frankish	Supply 40l fuel E5	30.5.23	58.00
Great Ayton Discovery Centre	6 Month donation to Great Ayton Discovery Centre (Apr23 to Sept23) GADC Donation (£137)	31.5.23	12,500.00
		TOTAL	£15533.91

Authorised

Signed _____ Print Name

Signed _____ Print Name

Signed _____ Print Name